

ANNEX NO. 2 TO DEAN'S DECISION NO. 6/2020

Layout and conditions of presens in the faculty premises for teachers and students of bachelor, master and doctoral study programmes

1. By a resolution of the Czech government the personal presence of students in mass forms of teaching and examinations is prohibited. The prohibition of the personal presence of students does not apply to individual visits to library and study rooms for the purpose of collecting or handing the study literature and to the personal presence of students:

- a) at consultation or examination with presence of maximum of 5 people
- b) for laboratory, experimental or artistic work, especially for the implementation of final thesis within study in bachelor, master or doctoral study programme in the presence of maximum of 5 people
- c) for clinical and practical teaching and practice

2. Physical stay at the faculty premises according to point 1 for students and teachers in allowed in necessary cases only. Online teaching is still preferred.

3. For reasons of health protection and keeping the FA BUT going, the presence students and teachers according to point 1 at the faculty premises will be spatially and temporally scheduled and stay at the faculty premises will be possible only under the following precautions. The aim is to minimize the risk of virus spread and, in the case of infection, to reduce the number of quarantined academics.

4) The teachers will be assigned rooms, where, at their own discretion, they will allocate a workplace to a maximum of five students per one assigned room. Spacing between workplaces, resp. students must be minimum of 2 metres. The work groups set by the group leader, must keep the permanent composition so as not to expand the number of people to whom the group meets. As decided by the group leader the workgroups will be allowed to enter the individual rooms only on the following specified days:

Monday and Wednesday:

Ing. arch. Nicol Galeová:	B513
MgA. Svatopluk Sládeček:	B512
B.Arch. Martin Kaftan, MSc, Ph.D.:	B620
Ing. arch. Ing. Jiří Vítek:	B620
Ing. arch. Jan Mléčka, Ph.D.:	A219, A216, A215
doc. Ing. arch. Josef Kiszka:	A214, A209
Ing. Michal Palaščík:	A212, B803
Ing. arch. Radek Toman, Ph.D., MgA.:	A304, A305
Ing. arch. Vojtěch Jemelka:	A304, A305
Ing. arch. Jiří Marek;	A411, A409, A407, A413
Ing. arch. MArch Jan Kristek, Ph.D.:	A177, A311

Tuesday and Thursday:

mgr inž. arch Szymon Rozwalka:	B660
Ing. arch. Petra Žalmanová, Ph.D.:	A218
Ing. arch. Vítězslav Nový:	A215, A211, A301, B804
doc. Ing. arch. Jiří Palacký, Ph.D.:	A206
doc. Ing. arch. Karel Havliš:	A313, A316, A302
Ing. arch. Luboš Františák,:	A313, A316, A302
prof. Ing. arch. Hana Urbášková, Ph.D.:	A306
doc. Ing. arch. Ivo Boháč, Ph.D.:	A417, A419
prof. Ing. arch. Helena Zemánková, CSc.:	A417, A419
Ing. arch. Jan Foretník, Ph.D., Ing. arch.:	A205
Barbora Ponešová, Ph.D.:	A205

5) In the case the capacity of the allocated room will not be sufficient any more, the teacher will ask the vice-dean for studies for an additional room and time of access during any time. Similarly, if no room has been allocated to a teacher and at any time during the course the presence of the teacher and students will be required for teaching, such a teacher will request the allocation of a room and access time to the Vice –dean for studies.

6) Consultations are possible in the number of five students + one teacher (specialist, consultant, etc.). Everybody attending the consultation must wear respiratory protective equipment (covering nose and mouth) such as respirator, mask, mouthpiece, scarf or other means to prevent the spread of droplets, for the whole duration of consultation. These protective equipment must be also used when moving in all the common areas of the faculty. Teachers and consultants will pick up a protective mask provided by BUT with the level of protection FFP2 at the reception.

7) Students, teacher or consultants who have acute health problems corresponding to a viral infectious disease (fever, cough, shortness of breath, sudden loss of taste and smell, etc.) or are ordered quarantine must not take part of the consultation.

8) Teachers from a risk group, ie over 65 years of age or younger with a serious illness considered to be at risk of COVID19 (heart disease, lung disease, asthma, diabetes, etc.) may not participate in the consultations. In such a case, the employee should inform the HR department (Ing. Bednářová) or the Dean directly about his/her health condition.

9) The teacher is obliged to report to the reception immediately after arrival and use the employee card at arrival and departure so that his/her presence in the building is recorded in the information system. At the first arrival the teacher will pick up the FFP2 protective mask at the reception. The final thesis supervisor is obliged to ensure that sufficient number of disinfectants are placed in the teaching room and to notify the secretary or the building management in the case of lack of disinfectants.

10) Students are obliged to sign an affidavit on infectiousness electronically at <https://vut.cz/bezinfekcnost> before the beginning of consultation.

Affidavit confirms that he or she has not been ordered a quarantine on the day of beginning of consultation and that he or she is free of acute healths problems corresponding to viral infectious diseases (fever, cough, shortness of breath, sudden loss of taste and smell, etc.) and that he or she is aware of legal consequences if the statement would not be true. The affidavit must

be signed every day before entering the faculty building. This will be checked at the reception and he or she will not be allowed to enter the faculty building without a signed affidavit.

11) Before entering the faculty building the student must report at the reception and always use his own entrance card so that his arrival is recorded at the information systém. Similarly, when leaving the faculty building, the student is obliged to use his own entrance card so that his departure is recorded in the information systém.

12) After entering the faculty building, students must stay only in the assigned teaching room. Outside the assigned room the students can move only on the floor of the assigned studio and only for the necessary time, eg in the case of using toilet. The aim is to adapt the behaviour so that in the case of possible infection the quarantine and disinfection of the building is limited to a specific studio or floor and the rest of the faculty may remain in operation.

13) Other hygienic recommendation:

- a) Wear the protection mask all time when at the faculty building and disinfect your hand often
- b) Try to keep the distance when in the teaching room and ventilate often
- c) Try to limit the time spent in one room with more people and do only the most necessary activities which cannot be done remotely.